

## ***Delegated Decisions by Cabinet Member for Transport Management***

***Thursday, 10 October 2024 at 10.00 am  
Room 2&3 - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).  
However, that will not allow you to participate in the meeting.

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on 17 October 2024 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

**These proceedings are open to the public**



Martin Reeves  
Chief Executive

October 2024

*Committee Officer:*                    **Democratic Services**  
*email:*committeesdemocraticservices@oxfordshire.gov.uk

*Note:*    *Date of next meeting: 14 November 2024*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

### 1. Declarations of Interest

See guidance below.

### 2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

Requests to speak must be submitted by no later than 9am four working days before the meeting. Requests to speak should be sent to:  
[committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk)

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9 am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

### 4. Minutes of the Previous Meeting (Pages 1 - 24)

To confirm the minutes of the meeting held on 5 September 2024 to be signed by the Chair as a correct record.

### 5. Cherwell Bus Service Improvement Scheme (Pages 25 - 172)

*Cabinet Member: Transport Management*  
*Forward Plan Ref: 2024/287*

Contact: Jacqui Cox, Infrastructure Locality Lead – Cherwell & West Oxfordshire ([Jacqui.Cox@oxfordshire.gov.uk](mailto:Jacqui.Cox@oxfordshire.gov.uk)) and Colm McAllister, Senior Transport Planner ([Colm.McAllister@oxfordshire.gov.uk](mailto:Colm.McAllister@oxfordshire.gov.uk))

Report by Director of Environment and Highways (CMDTMT5).

The Cabinet Member is **RECOMMENDED** to:

- a) **Approve in principle the preferred scheme to take forward into the preliminary and detailed design stage for the Cherwell Street Bus Service Improvement Scheme.**

## **6. Oxford City Cycle Parking Improvements 2024** (Pages 173 - 250)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/257

Contact: Meg Hopkins, Senior Transport Planner ([Meg.Hopkins@oxfordshire.gov.uk](mailto:Meg.Hopkins@oxfordshire.gov.uk))

Report by Director of Environment and Highways (CMDTMT6).

The Cabinet Member is **RECOMMENDED** to:

**Approve as advertised, the amendment of existing & introduction of new 'on-carriageway' cycle parking places within Oxford, as follows:**

- a) **Brasenose Lane – extend existing & introduce new provision on the north side,**
- b) **Broad Street – introduce new provision in the central area,**
- c) **Ship Street – extend existing provision on the south side,**
- d) **Queens Lane - extend existing provision on the west side,**
- e) **Leopold Street – introduce new provision on the north & south sides, replacing parts of existing car parking bays,**
- f) **Observatory Street – introduce new provision on the north side,**
- g) **South Parade – introduce new provision on the south side, replacing parts of existing car parking bays.**

## **7. Proposed Zebra Crossing - Faringdon Road, Abingdon** (Pages 251 - 266)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/284

Contact: Jankin Arsalan, Senior Officer – Traffic and Road Safety

([Jankin.Arsalan@oxfordshire.gov.uk](mailto:Jankin.Arsalan@oxfordshire.gov.uk))

Report by Director for Environment and Highways (CMDTMT7).

The Cabinet Member is RECOMMENDED to:

- a) Approve the construction of a Zebra crossing on Faringdon Road in Abingdon, as advertised.

## 8. A420 Faringdon and Shrivenham Bypasses - Proposed 50mph Speed Limit (Pages 267 - 370)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/250

*Contact:* Anthony Kirkwood, Vision Zero Team Leader

([Anthony.Kirkwood@oxfordshire.gov.uk](mailto:Anthony.Kirkwood@oxfordshire.gov.uk))

Report by Director of Environment and Highways (CMDTMT8).

The Cabinet Member is RECOMMENDED to:

Approve the following speed limit changes, as advertised:

### A. 50mph speed limits:

- a) A420 (Shrivenham) – from the existing 50mph speed limit at Bourton, north-eastwards to the existing 50mph speed limit terminal northeast of the Watchfield roundabout,
- b) A420 (Faringdon) – from the existing 50mph speed limit at Great/Little Coxwell, north-eastwards to the existing 50mph speed limit terminal at Wadley Lodge/Manor at Littleworth,
- c) Faringdon Road (Watchfield) – from its roundabout junction with the A420 Oxford Road, south-westwards for a distance of 25 metres,
- d) Fernham Road (Little Coxwell) – from its junction with the A420, southwards to a point 30 metres south of its junction with Bridleway No.278/2/10,
- e) Park Road (Faringdon) – from its junction with the A420, north-westwards for a distance of 34 metres,
- f) London Street (Faringdon) – from its junction with the A420, westwards for a distance of 60 metres; and
- g) A417 Stanford Road (Faringdon) – from its junction with the A420, south-eastwards to the current 50mph speed limit, a distance of approx. 105 metres.

### B. 40mph speed limit:

- h) **London Street (Faringdon)** – from a point 60 metres west of the A420, to the 20mph speed limit east of its junction with Sudbury Court.

**9. Cholsey: Proposed 20mph Speed Limits** (Pages 371 - 490)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/191

*Contact:* Anthony Kirkwood, Vision Zero Team Leader

([Anthony.Kirkwood@oxfordshire.gov.uk](mailto:Anthony.Kirkwood@oxfordshire.gov.uk))

Report by Director of Environment and Highways (CMDTMT9).

**The Cabinet Member is RECOMMENDED to:**

- a) **Approve the proposed introduction of 20mph, 30mph and 40mph speed limits in Cholsey as advertised.**

**10. Drayton (Banbury): Proposed 20mph Speed Limits** (Pages 491 - 500)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/180

*Contact:* Anthony Kirkwood, Vision Zero Team Leader

([Anthony.Kirkwood@oxfordshire.gov.uk](mailto:Anthony.Kirkwood@oxfordshire.gov.uk))

Report by Director of Environment and Highways (CMDTMT10).

**The Cabinet Member is RECOMMENDED to:**

- a) **Approve the proposed introduction of 20mph speed limits in Drayton, as advertised.**

**11. Drayton St Leonard: Proposed 20mph Speed Limits** (Pages 501 - 510)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/189

*Contact:* Anthony Kirkwood, Vision Zero Team Leader

([Anthony.Kirkwood@oxfordshire.gov.uk](mailto:Anthony.Kirkwood@oxfordshire.gov.uk))

Report by Director of Environment and Highways (CMDTMT11).

**The Cabinet Member is RECOMMENDED to:**

- a) **Approve the proposed introduction of 20mph speed limits in Drayton St Leonard, as advertised.**

## **12. Duns Tew: Proposed 20mph Speed Limits** (Pages 511 - 526)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/183

*Contact:* Anthony Kirkwood, Vision Zero Team Leader

([Anthony.Kirkwood@oxfordshire.gov.uk](mailto:Anthony.Kirkwood@oxfordshire.gov.uk))

Report by Director of Environment and Highways (**CMDTMT12**).

**The Cabinet Member is RECOMMENDED to:**

- a) **Approve the proposed introduction of 20mph speed limits in Duns Tew, as advertised.**

## **13. Langford: Proposed 20mph & 30mph Speed Limits** (Pages 527 - 534)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/259

*Contact:* Anthony Kirkwood, Vision Zero Team Leader

([Anthony.Kirkwood@oxfordshire.gov.uk](mailto:Anthony.Kirkwood@oxfordshire.gov.uk))

Report by Director of Environment and Highways (**CMDTMT13**).

**The Cabinet Member is RECOMMENDED to:**

- a) **Approve the proposed introduction of 20mph and 30mph speed limits in Langford, as advertised.**

### **EXEMPT ITEM**

In the event that any Member or Officer wishes to discuss the information set out in the **annex** to Agenda Item 14, the Committee will be invited to resolve to exclude the public for the consideration of the **annex** by passing a resolution in relation in the following terms:

"that the public be excluded during the consideration of the **annex** since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda".

NOTE: The report does not contain exempt information and is available to the public

THE **ANNEX** TO THE ITEM NAMED HAS NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.

## **14. Bus Services Contracts - March 2025** (Pages 535 - 548)

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2024/249

Contact: Dave Harrison, Public Transport Team Leader  
([Dave.Harrison@oxfordshire.gov.uk](mailto:Dave.Harrison@oxfordshire.gov.uk))

Report by Director of Environment and Highways (**CMDTMT14**).

The information in this case is exempt in that it falls within the following prescribed categories:

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)

and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The **annex** containing exempt information under the above paragraph is attached.

**The Cabinet Member is RECOMMENDED to:**

- (a) Approve a procurement process to secure new and continued bus service provision following the expiry of 17 existing contracts, 3 of which require a Key Decision;**
- (b) Approve use of surplus ENCTS and LABSG for new contracts as detailed in Exempt Annex A;**
- (c) Approve the business case for the spend set out in this Report and to delegate authority to the Director of Environment & Highways in consultation with the Head of Legal & Deputy Monitoring Officer and the Head of Procurement & Contract Management to:**

**Commence procurement processes to secure the services outlined below;**

**Carry out the selection of the winning tenderers in accordance with the selection criteria set out in any procurement documentation and within the budget envelope for the respective services, and award the contracts to those providers;**

**Negotiate and conclude the terms of any contractual arrangements required to deliver the services including entering into all necessary legal documentation; and**

**Take any further steps necessary to ensure that continuity of services can be achieved should any further commercial routes be withdrawn or reduced.**

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships



- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.